



Stop Payment Request Form

The undersigned account holder hereby instructs **Credit Union of the Rockies** to stop payment on the listed transaction(s) pursuant to the terms and conditions below:

Share Draft/Check ACH/Converted Check Written Notice Verbal Notice

Today's Date: _____ Time: _____

Member Name: _____

Account Number: _____

Payable To/Originator: _____ Amount: _____

Check Number(s): _____

Reason for Stop Payment: _____

Select **one** of the following stop payment types:

Stop a Single Transaction Stop Multiple Transactions Stop All Future ACH Debits

- **Single Transaction** means stopping a single check or ACH debit.
- **Multiple Transactions** means stopping more than one check or ACH debits from the same originator, but not all future checks or ACH debits.
- **All Future ACH Debits** means permanently stopping all future ACH debit transactions involving a specific Originator. Please note, if the name of the Originator changes or the dollar amount of the transaction changes, the transaction may still post to your account.

A fee of \$32.00 will be assessed to the account holder as payment for implementing this order.

I have read and accept the terms and conditions below. I further depose and say that the transaction(s) described above was not originated with fraudulent intent by me or any person(s) acting in concert with me, and that the signature below is my own proper signature.

Member Signature: _____ Date: _____

Release of Stop Payment

I request that Credit Union of the Rockies release Stop Payment of the item(s) above.

Member Signature: _____ Date: _____

For Credit Union use only		
Employee signature & employee # _____		Date: _____
P: 303.273.5200/800.344.9385	P.O. Box 19129 Golden, CO 80402	cu-rockies.org

Stop Payment Terms and Conditions

By directing Credit Union of the Rockies to stop payment on the above item(s), the account holder agrees that the Credit Union is not obligated to honor a stop payment request that does not contain accurate information provided within three (3) business days of the expected debit of the account. The account holder understands that it is necessary to provide the correct information related to the transaction, and that failure to do so may result in the payment of the above item(s). The account holder agrees to hold harmless and indemnify the Credit Union for all expenses, costs and damages incurred by payment of the above item(s) if such payment is the result of the failure of the account holder to furnish any item of information requested above completely, accurately, and correctly, according to the requirements below. If written confirmation is required, verbal stop payment orders will cease to be effective after 14 calendar days unless written confirmation is provided to the Credit Union by the account holder within that 14-day period.

Additional Terms and Conditions for Stop Payments of ACH/Electronic Check Items

This stop payment order shall remain in effect until the earlier of (a) the withdrawal of the stop payment order by the account holder, or (b) the return of the debit Entry, or, where a stop payment order is applied to more than one debit Entry under a specific authorization involving a specific Originator, the Return of all such debit Entries. At least three (3) business days advance notice prior to the expected transfer date, the Credit Union will attempt to satisfy the request of the account holder but will not be held liable if sufficient time was not provided. The stop payment request must be provided to the Credit Union in such time and in such a manner that allows the Credit Union reasonable time to act on the request prior to acting on the debit Entry. Stop payment orders will remain in effect (1) for six (6) months from the date of the stop payment order, or, (2) until the Credit Union receives written notification to withdraw the stop payment order, whichever occurs first. To prevent posting of the debit Entry to the account after the expiration of the stop order listed above the account holder must (1) revoke authorization with the company, or, (2) renew the stop payment order.

Additional Terms and Conditions for Stop Payments of Share Draft/Check Items

Stop payment orders are effective for six (6) months from the date received and will automatically expire after that period unless renewed in writing. The Credit Union will not be liable for failure to honor the stop payment if the share draft/check has already been debited from the account or is cashed the same day the stop payment order has been requested.